

SPECIAL COUNCIL MEETING MINUTES

Held on Thursday, December 4, 2025 and Friday, December 5, 2025, at 9:00 AM Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk / CEMC
	Matt Harper	Lynsey Zufelt, Deputy Clerk
	Patrick Kirkby (December 5, 2025)	Brenda Guy, Manager of Planning and Development
	Anne-Marie Koiner	John Morrison, Treasurer
	Vicky Leakey	Tanya Dallaire, Deputy Treasurer
	David Osmond	David Armstrong, Manager of Public Works
		Jeff Johnston, Manager of Parks and Recreation
		Andrew Dickson, Fire Chief
		Rich Swann, Police Chief
Regrets:	Patrick Kirkby (December 4, 2025)	

1.	Call Meeting to Order		
	Mayor Beddows called the Special Council meeting to meeting order at 9:11 AM, on December 4 th , 2025.		
	 Mayor Beddows called the Special Council meeting to meeting order at 9:09 AM, on December 5th, 2025. 		
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None		
3.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)		
	Public Question / Comment - December 4, 2025 - None		
	Public Question / Comment – December 5, 2025 – None		
4.	2026 Provisional Budget		
	Mayor Beddows provided a summary of the Town of Gananoque 2026 Budget.		

John Morrison, Treasurer – 2026 Operating Budget – Introduction / Overview

- 1. Introduction 2026 Operating Budget:
 - Introduction / Overview
 - 2026 Budget Initiatives
 - External Agencies
- John Morrison, Treasurer, presented a PowerPoint Presentation, attached, entitled, "2025-2026 Budget Overview".

Operating Budgets – Service Categories / Presentations

- 1. General Government John Morrison, Treasurer
 - John Morrison presented a PowerPoint presentation, attached, entitled, "General Government Budget".
- **Chair called a recess at 10:09 AM.
- **The meeting resumed at 10:20 AM.

2. Protection to Persons and Property - Chief Swann & Chief Dickson

 Chief Swann presented a PowerPoint presentation, attached, entitled "2026 Budget Presentation Gananoque Police Service". Motion #25-167 – Gananoque Police Services Board 2026 Budget
Moved By: Deputy Mayor Leakey Seconded By: Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
RECEIVES AND APPROVES THE 2026 GANANOQUE POLICE SERVICES
BOARD OPERATING BUDGET, AS PRESENTED ON DECEMBER 4, 2025,
SUBJECT TO THE PASSAGE OF THE TOWN'S 2026 OPERATING AND CAPITAL
BUDGET.

CARRIED - 3 Ayes, 2 Abstain

 Chief Dickson presented a PowerPoint presentation, attached, entitled, "Fire Department 2026 Draft Budget".

**Councillor Osmond entered the room at 10:51 AM.

3. Transportation Services - David Armstrong, Manager of Public Works

**The Chair called a recess at 12:25 PM.

Motion #25-168 – 2026 Operating Budget – Transportation Services

Moved By: Councillor Harper Seconded By: Deputy Mayor Leakey
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
RECEIVES AND APPROVED THE 2026 OPERATING TRANSPORTATION
SERVICES BUDGET.

CARRIED - UNANIMOUS

4. Environmental Services – David Armstrong, Manager of Public Works

Motion #25-169 – 2026 Operating Budget – Environmental Services

Moved By: Councillor Koiner Seconded By: Councillor Harper

BE IT RESOLVED THAT HE COUNCIL OF THE TOWN OF GANANOQUE

RECEIVES THE 2026 OPERATING ENVIRONMENTAL SERVICES BUDGET,

EXCEPTING TWO POSITIONS: LOCATOR/OPERATOR AND STORM WATER

SUPPORT STAFF WHICH ARE FUNDED FOR 6-MONTH TERM CONTRACTS

RESPECTIVELY IN 2026.

CARRIED - UNANIMOUS

5. Health Services

• Mayor Beddows and Melanie Kirkby, CAO provided an overview of the Town's mandated contributions to Health Services.

Motion #25-170 – 2026 Operating Budget – Health Services

Moved By: Councillor Osmond Seconded By: Deputy Mayor Leakey

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

RECEIVES AND AMENDS THE 2026 OPERATING HEALTH SERVICES BUDGET

BY ADDING \$25,040 TO THE HEALTH UNIT LEVY.

CARRIED - UNANIMOUS, as amended

**The Chair called a recess at 1:47 PM.

6. Social and Family Services

Motion #25-172 – 2026 Operating Budget – Social and Family Services

Moved By: Councillor Osmond Seconded By: Councillor Brown

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

RECEIVES AND APPROVES THE 2026 OPERATING AND SOCIAL AND FAMILY

SERVICES BUDGET.

CARRIED - UNANIMOUS

^{**}The meeting resumed at 1:10 PM.

^{**}The meeting resumed 2:00 PM.

7. Social Housing

Motion #25-171 – 2026 Operating Budget – Social Housing
Moved By: Deputy Mayor Leakey Seconded By: Councillor Koiner
BE IT RESOLVED THA THE COUNCIL OF THE TOWN OF GANANOQUE
RECEIVES AND APPROVES THE 2026 OPERATING SOCIAL HOUSING
BUDGET.

CARRIED - UNANIMOUS

- 8. Recreation and Cultural Services Jeff Johnston, Parks & Recreation Manager
 - Jeff Johnston, Parks & Recreation Manager, presented a PowerPoint presentation, attached, entitled, "2026 Parks & Recreation Budget".
- **At this time, the Chair invited Members of the Library Board to present to Council.
 - Rachel Brown, Gananoque Public Library CEO, along with Members of the Library Board, presented a PowerPoint presentation, attached, entitled, "2026 Gananoque Library Budget".

Motion #25-173 – Gananoque Public Library Board Budget

Moved By: Councillor Koiner

Seconded By: Deputy Mayor Leakey

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

RECEIVES AND APPROVES THE 2026 GANANOQUE PUBLIC LIBRARY

BOARDS 2026 OPERATING BUDGET, AS PRESENTED ON DECEMBER 4, 2025,

SUBJECT TO THE PASSAGE OF THE TOWN'S 2026 OPERATING AND CAPITAL

BUDGET.

DEFEATED - 3 Ayes, 3 Nays

**Mayor Beddows left the Chair to make comments regarding this matter.
**Following his statement, Mayor Beddows resumed the Chair.

Motion #25-173.1 – Gananoque Public Library Board 2026 Budget

Moved By: Mayor Beddows Seconded By: Deputy Mayor Leakey

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

WITHDRAWS MOTION #25-173, ENTITLED GANANOQUE PUBLIC LIBRARY

BOARD BUDGET, AND FURTHER POSTPONES CONSIDERATION OF THE

CARRIED - UNANIMOUS

- It was generally agreed that the Library CEO and Board Members would return on Friday, December 5, 2025, at 11:00 AM.
- **Chair called a recess at 4:25 PM.
- **Meeting resumed at 4:33 PM.
 - 9. Planning and Economic Development
 - 9.1. Brenda Guy, Manager of Planning & Development
 - Postponed to Friday, December 5, 2025

BOARD'S BUDGET TO FRIDAY, DECEMBER 5, 2025.

- 9.2. Amanda Trafford, Economic Development & Communications Officer
- 9.3. Jennifer Baril, Tourism & Events Development Coordinator
- Amanda Trafford, Economic Development & Communications Officer and Jennifer Baril, Tourism & Events Development Coordinator, presented a Power Point Presentation entitled, "Gananoque & 1000 Islands 2025 End of Year Report".
- **Mayor Beddows moved to recess the Special Council meeting of December 4th, 2025, at 5:08 PM, and further that Council will reconvene on December 5th, 2025, at 9:00 AM.

- **The Special Council meeting reconvened with all members of Council present.
 - Mayor Beddows provided a 2026 Budget Summary, and invited Councillors to provide their comments regarding the 2026 Budget.
- **Mayor Beddows declared a Pecuniary Interest regarding Council's discussion on the Judicial Review, and vacated the Chair and left the room.
- **Deputy Mayor Leakey took the Chair during the discussion.
- **Deputy Mayor Leakey vacated the Chair, and; Mayor Beddows returned to the room to resume the Chair.
 - Brenda Guy, Manager of Planning & Development presented a PowerPoint presentation, attached, entitled, "Planning & Development Budget".

Motion #25-174 – 2026 Operating Budget – Planning and Economic Development

Moved By: Councillor Brown

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVED AND APPROVES THE 2026 OPERATING PLANNING AND ECONOMIC DEVELOPMENT BUDGET, AS AMENDED, TO REFLECT THE TRANSFER FROM MAT OF \$13,000.

CARRIED - UNANIMOUS

2. | 1000 Islands History Museum

Motion #25-175 – 2026 Operating Budget – 1000 Islands History Museum Moved By: Councillor Harper Seconded By: Councillor Brown BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE 2026 OPERATING 1000 ISLANDS HISTORY MUSEUM BUDGET, IN THE AMOUNT OF \$62,115, AND THE ARTEFACT OVERSIGHT 2026 FUNDING PROPOSAL IN THE AMOUNT OF \$21,935.

CARRIED - UNANIMOUS

3. External Agencies

Motion #25-176 - Health Unit Credit

Moved By: Councillor Koiner **Seconded By:** Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THAT \$43,999 OF CREDIT BE APPLIED TO THE 2026 HEALTH UNIT BUDGET.

CARRIED - UNANIMOUS

Motion #25-177 – Invite CRCA to Appear as Delegation – Direction to Staff Moved By: Councillor Harper Seconded By: Mayor Beddows BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECT STAFF TO FORWARD AN INVITATION TO CATARAQUI REGION CONSERVATION AUTHORITY (CRCA) GENERAL MANAGER, DONNA CAMPBELL, TO APPEAR AS A DELEGATION BEFORE COUNCIL TO SPEAK TO THE IMPLICATIONS OF CONSERVATION AUTHORITY AMALGAMATIONS, AS PROPOSED.

CARRIED - UNANIMOUS

Gananoque Public Library Board 2026 Grant Request

**Moved by Councillor Brown and Seconded by Deputy Mayor Leakey to amend the recommendation to increase the amount by adding "\$6,731"

DEFEATED - 3 Ayes, 3 Nays, 1 Abstain

^{**}The Chair called a recess at 11:00 AM

^{**}The meeting resumed at 11:12 AM.

^{**}At this time, the Chair invited Members of the Library Board to present to Council.

Motion #25-178 – Gananoque Public Library Board 2026 Grant Request
Moved By: Councillor Osmond
Seconded By: Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES A GRANT TO THE GANANOQUE PUBLIC LIBRARY BOARD IN THE
AMOUNT OF \$280,000 FOR THE 2026 FISCAL YEAR.

CARRIED - UNANIMOUS

2026 Capital Projects Review

Motion #25-179 – Public Works Capital – Fueling Facility Upgrades
Moved By: Councillor Harper Seconded By: Councillor Brown
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
AMEND THE PUBLIC WORKS CAPITAL PROJECTS BUDGET BY REDUCING
THE PUBLIC WORKS YARD FUELING FACILITY UPGRADES/ RENEWALS
FROM \$200,000 TO \$25,000 IN 2026.

CARRIED - UNANIMOUS

Motion #25-180 – Nalon Road Reserve Transfer to Arthur Street Sidewalks
Moved By: Councillor Brown

Seconded By: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

ALLOCATES THE NALON RESERVE TO SIDEWALK WORK IN 2026, FOR NEW

SIDEWALKS FOR THE ARTHUR STREET SIDEWALK CONSTRUCTION.

CARRIED - UNANIMOUS

Motion #25-181 – Fire Training Facility Upgrades – Remove from 2026 Capital Moved By: Mayor Beddows Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REMOVES THE AMOUNT FOR FIRE TRAINING FACILITY UPGRADES, \$56,100, FROM THE 2026 CAPITAL BUDGET.

CARRIED - UNANIMOUS

4. Motions (Council Direction to Staff)

Motion #25-182 – Special Council – Budget Deliberations – December 16, 2025 Moved By: Councillor Harper Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HOLD A SPECIAL BUDGET DELIBERATIONS MEETING ON DECEMBER 16, 2025, AT 7:00 PM.

CARRIED - UNANIMOUS

- 5. Questions from the Media
- 6. Confirmation By-law

By-law No. 2025-109 – Confirming By-law – Thursday, December 4, 2025, and Friday, December 5, 2025 (3 Readings)

Moved By: Councillor Koiner **Seconded By:** Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-109, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS SPECIAL MEETING HELD ON THURSDAY, DECEMBER 4TH, 2025 AND FRIDAY, DECEMBER 5TH, 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 5TH DAY OF DECEMBER 2025.

CARRIED – UNANIMOUS

7. Next Meeting(s): Tuesday, December 16, 2025 at 5:00 PM.

8.	Adjournment		
	Moved By: Mayor Beddows Be it resolved that Council hereby adjourns the special meeting of Council at 4:12 PM.		
		CARRIED - UNANIMOUS	
John S. Beddows, Mayor		Lynsey Zufelt, Deputy Clerk	